Rami Haddad
Al Olaya District, Riyadh 12213
Kingdom of Saudi Arabia
Email: rami.haddad@example.com

Riyadh, 5 August 2027

Embassy of Greece in Riyadh – Consular Office

Subject: Application for a short-stay Schengen visa (tourism) – Rami Haddad

Dear Sir or Madam,

I am a Jordanian national living and working in Riyadh with a valid iqama, and I am applying for a single-entry short-stay Schengen visa for tourism, for a 12-day stay in Greece from 9 to 20 September 2027. I will travel alone.

1. Purpose of the trip
I will spend four nights in Athens (9 to 13 September), three nights on Naxos (13 to 16 September) and four nights on Santorini (16 to 20 September), travelling between the islands by ferry. The enclosed itinerary sets out each day.

2. Accommodation and costs
My hotels are booked for all eleven nights, as the enclosed reservations show. I will pay for the trip myself from my salary and savings. My original bank statement for the last six months, stamped by the bank, shows my monthly salary and covers the €50 per day that Greece asks for, €600 for twelve days. My travel medical insurance covers at least €30,000, repatriation included.

3. Employment
Since 2019, I have worked as a marketing manager at Mirsal Media Agency in Riyadh, on a renewable contract. My employer’s letter, attested by the Chamber of Commerce, states my name and passport number, my position, my date of recruitment, my contract, my salary and the purpose of this trip.

4. Residence in Saudi Arabia and return
I am married and the father of a son, who stay in Riyadh during my trip; copies of their iqamas and the list of family members from Absher are enclosed. My iqama is valid until 18 May 2028, and my exit and re-entry visa, which shows that expiry date, is valid until 31 October 2027. My return flight from Santorini to Riyadh, via Athens, is on 20 September 2027, as the enclosed flight reservation shows, and I will be back at work on Wednesday 22 September 2027.

I remain at your disposal for any further document or for an interview.

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Yours faithfully,

Rami Haddad

Enclosures:

- Signed application form and photograph
- Passport and copies of its data page and previous Schengen visas
- Iqama and a copy, exit and re-entry visa from Absher and a copy
- Copies of my family’s iqamas and the Absher list of family members
- Flight reservation Riyadh–Athens on 9 September and Santorini–Riyadh on 20 September 2027
- Ferry reservations Athens–Naxos and Naxos–Santorini
- Hotel reservations in Athens, Naxos and Santorini
- Itinerary: Athens, Naxos and Santorini
- Original bank statement for the last six months, stamped by the bank
- Employer’s letter attested by the Chamber of Commerce
- Travel medical insurance policy

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