Karthik Reddy
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Telangana, India
Email: karthik.reddy@example.com

Hyderabad, 4 January 2027

Embassy of Finland in New Delhi – Visa Section

Subject: Application for a short-stay Schengen visa (tourism) – Karthik Reddy

Dear Sir or Madam,

I am applying for a single-entry short-stay Schengen visa for tourism, for a nine-day stay in Finland from 12 to 20 February 2027. I will travel alone.

1. Purpose of the trip
I will spend three nights in Helsinki (12 to 15 February), then take the train north to Rovaniemi for four nights (15 to 19 February) to see Finnish Lapland in winter. I will fly back to Helsinki on 19 February for a last night near the airport. The enclosed itinerary sets out each day.

2. Accommodation and costs
My hotels are booked for all eight nights, as the enclosed reservations show. I will pay for the trip myself from my salary and savings. My bank statement for the last three months, stamped and signed by the bank, my salary slips for the last three months and my ITR-V for the last two years are enclosed. Any medical costs are covered by my travel medical insurance.

3. Employment
Since 2018, I have worked as a product manager on a permanent contract at Kestrel Analytics Pvt. Ltd. in Hyderabad. The enclosed letter from my employer states my position, my salary, my years of service and my approved leave from 11 to 21 February 2027.

4. Ties to India and return
I live in Hyderabad with my wife and my parents, and I own our flat in Kondapur. I will be back at work on Monday 22 February 2027, after my return flight from Helsinki to Hyderabad on 20 February, shown in the enclosed flight reservation.

I remain at your disposal for any further document or for an interview.

Yours faithfully,

Karthik Reddy

Enclosures:
- Passport, application form printed from finlandvisa.fi with photograph, and the printed checklist
- Copies of my previous passport with its Schengen visas
- Flight reservation Hyderabad–Helsinki on 12 February and Helsinki–Hyderabad on 20 February 2027
- Travel medical insurance certificate
- Itinerary: Helsinki, Rovaniemi, Helsinki
- Hotel reservations in Helsinki and Rovaniemi
- Bank statement for the last three months, stamped and signed by the bank
- ITR-V for the last two years
- Employer’s letter and salary slips for the last three months