Arjun Mehta
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Gurugram, 15 April 2027

Embassy of Austria in New Delhi – Visa Section

**Subject: Application for a short-stay Schengen visa (tourism) – Arjun Mehta**

Dear Sir or Madam,

I am applying for a single-entry short-stay Schengen visa for tourism, for a 9-day stay in Austria from 12 to 20 June 2027. I will travel with my wife, Neha Mehta, who is applying with me.

**1. Purpose of the trip**
We will spend four nights in Vienna (12 to 16 June), two nights in Salzburg (16 to 18 June) and two nights in Innsbruck (18 to 20 June), travelling by train from one city to the next. The enclosed itinerary sets out each day. Austria is the only country we will visit.

**2. Accommodation and costs**
Our hotels are booked for all eight nights, as the enclosed reservations show. I will pay for the trip for both of us from my salary and savings. My original bank statements for the last three months, stamped and signed by the bank, and my income tax returns for the last two years are enclosed. Any medical costs are covered by our travel medical insurance.

**3. Employment**
Since 2018, I have worked as a marketing manager on a permanent contract at Aravali Consumer Brands Pvt. Ltd. in Gurugram. My employer has approved my leave from 11 to 21 June 2027, as the enclosed no-objection certificate confirms.

**4. Ties to India and return**
We own our flat in Gurugram, and my parents, who live with us, stay at home during our trip. I will be back at work on Monday 21 June 2027, after our return flight from Vienna to Delhi on 20 June, shown in the enclosed flight reservation.

I remain at your disposal for any further document or for an interview.

Yours faithfully,

Arjun Mehta

**Enclosures:**
- Passport, signed application form, VFS consent declaration and photograph
- Copies of the passport’s biodata page and last page
- Flight reservation Delhi–Vienna on 12 June and Vienna–Delhi on 20 June 2027
- Travel medical insurance certificate
- Itinerary: Vienna, Salzburg, Innsbruck
- Hotel reservations in Vienna, Salzburg and Innsbruck
- Bank statements for the last three months, stamped and signed by the bank
- Income tax returns for the last two years
- Employment contract, no-objection certificate and salary certificates for the last three months