Switzerland visa checklist from Saudi Arabia

The documents the Embassy of Switzerland in Riyadh asks of an employed resident on a tourist trip, in the order of the file.

	Document	For whom	What to check
☐	**Application form**	All	Swiss form, signed twice
☐	**VFS Global appointment confirmation**	All	For the centre where you apply
☐	**Passport and a copy**	All	Issued within 10 years, valid 3 months after your return, two blank pages
☐	**Two photographs**	All	Recent, white background, not stapled
☐	**Iqama and a copy**	Residents	Valid 3 months after your return, translated into English
☐	**Electronic exit and re-entry visa**	Residents	Showing the iqama expiry date, valid beyond your departure from Schengen
☐	**Muqeem and GOSI prints**	Residents	In English
☐	**Return flight reservation**	All	With the reservation number and itinerary
☐	**Hotel bookings**	Tourism	Every night covered
☐	**Travel medical insurance**	All	€30,000 minimum, insurer in Saudi Arabia, the EU or Switzerland
☐	**Bank statements, last 6 months**	Residents	Monthly salary and current balance; CHF 100 a day
☐	**Employer’s letter**	Employees	Attested by the Chamber of Commerce, purpose and who pays
☐	**Cover letter**	All	Same dates as the flights and hotels