# Switzerland visa checklist from the Philippines

The documents the Embassy of Switzerland asks of an employed tourist, in the order of its checklist. Do not staple them.

| | Document | For whom | What to check |
|---|---|---|---|
| ☐ | **Visa application form** | All | Dated and signed, block letters, black or blue ink |
| ☐ | **Passport and copies** | All | Valid 6 months after the stay, two blank pages, visas of the past 10 years |
| ☐ | **Two passport photographs** | All | Identical, recent, one pasted on the form |
| ☐ | **Round-trip flight reservation** | All | In your name; no ticket bought before the visa |
| ☐ | **Travel insurance** | All | EUR 30,000, no sub-limits or exclusions |
| ☐ | **Hotel confirmations and daily itinerary** | All | Every night of the trip |
| ☐ | **Bank certificate and 6 months of statements** | All | Stamped and signed; CHF 100 a day |
| ☐ | **Transfer Certificate of Title** | Land owners | In your name |
| ☐ | **Employer’s letter** | Employees | Original, wet signature, leave dates, continued employment |
| ☐ | **Income tax return** | Employees | Your latest |
| ☐ | **PSA marriage and birth certificates** | Married, parents | Showing the family named in your letter |