France visa checklist from Nigeria

The documents France's visa posts in Nigeria ask of an employee on a tourist trip. The list printed with your France-Visas form comes first.

	Document	For whom	What to check
☐	**France-Visas application form**	All	Printed and signed, with the list of documents printed with it
☐	**Passport**	All	Under 10 years old, valid 3 months after your return, two blank pages
☐	**Photograph**	All	Recent, to ICAO standards
☐	**Return flight reservation**	All	In your name, for the dates of the trip
☐	**Travel medical insurance**	All	€30,000 minimum, valid across Schengen
☐	**Hotel bookings or attestation d'accueil**	All	Every night covered; attestation validated at the town hall
☐	**Itinerary**	Tourism	Same dates as the flights and hotels
☐	**Personal bank statement, last 3 months**	All	Recent; €65 a day at a hotel, €120 without a booking
☐	**Salary slips**	Employees	Same amounts as credited on the bank statement
☐	**Employment letter**	Employees	States your days of leave for the trip
☐	**Tax Clearance Certificate and Certificate of Business Incorporation**	Businesspersons	With proof of your commercial activities
☐	**Proof of ties in Nigeria**	All	Marriage certificate or proof of real estate property
☐	**Nigerian residence permit, copy**	Non-Nigerian nationals	A copy, as the EU list for Nigeria asks
☐	**Photocopies of every document**	All	A4 format, as a second set next to the originals
☐	**Cover letter**	Recommended for all	Dates, programme, funding and return