Czech Republic visa checklist from India

The documents the Czech Embassy in New Delhi asks of an employed tourist, in the order of the file.

	Document	For whom	What to check
☐	**Application form**	All	Filled in, printed and signed
☐	**VFS Global appointment confirmation**	All	One appointment per traveller, service charge paid
☐	**Passport**	All	Under 10 years old, valid 3 months after your return, two blank pages
☐	**Copies of passport pages**	All	Biodata page, last page, earlier Schengen visas
☐	**Two photographs**	All	Under 6 months old, white background
☐	**Return flight reservation**	All	In your name, for the dates of the trip
☐	**Travel medical insurance**	All	Insurer on the approved Indian list, €30,000 minimum, whole trip
☐	**Hotel bookings**	All	Every night covered
☐	**Itinerary**	Tourism	Same dates as the flights and hotels
☐	**Cover letter**	All	Signed; purpose, length of stay, companions, transport and accommodation
☐	**Bank statement, last 3 months**	All	Original, stamped and signed; CZK 1,565 a day
☐	**Income tax return acknowledgements**	All	For the last two assessment years
☐	**Employment contract**	Employees	Same employer as in your cover letter
☐	**Employer’s leave approval**	Employees	Leave dates covering the whole trip
☐	**Payslips, last 3 months**	Employees	Same amounts as credited on the bank statement