Austria visa checklist from India

The documents the Austrian Embassy in New Delhi asks of an employed tourist, in the order of the file.

	Document	For whom	What to check
☐	**Application form and VFS consent declaration**	All	Filled in in English or German, signed
☐	**VFS Global appointment confirmation**	All	One appointment for close family travelling together
☐	**Passport**	All	Under 10 years old, valid 3 months after you leave Schengen, two blank pages
☐	**Copies of passport pages**	All	Biodata page, last page, earlier Schengen visas
☐	**Photograph**	All	Recent, to ICAO standards
☐	**Return flight reservation**	All	In your name, for the dates of the trip
☐	**Travel medical insurance**	All	Insurer on the approved Indian list, €30,000 minimum, valid across Schengen
☐	**Hotel bookings**	All	Every night covered
☐	**Itinerary**	Tourism	Same dates as the flights and hotels
☐	**Cover letter**	All	Purpose, length of stay, companions, transport and accommodation
☐	**Bank statements, last 3 months**	All	Originals, stamped and signed by the bank
☐	**Income tax returns**	All	Last two years, with barcode
☐	**Employment contract**	Employees	Same employer as in your cover letter
☐	**Company NOC**	Employees	Leave dates covering the whole trip
☐	**Salary certificates, last 3 months**	Employees	Same amounts as credited on the bank statements